**MEETING OF FYFIELD PARISH COUNCIL**

**MINUTES**

**MEETING : 674 8th September 2014**

**PRESENT** : Mr. Ray Balcombe (Chair)

Mr. Ian Hadley

Mr. Bob Woodrow

Mrs Nancy Bridge

Mr. Jeremy Goodson

**APOLOGIES:**

**VISITORS** :

**CLERK** : Louise Vandermark

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| 14/863 | **APOLOGIES AND WELCOME** : Chair Mr Ray Balcombe opened the meeting and welcomed visitors. Apologies were received as above. |
| 14/864 | **DECLARATION OF INTEREST** : Members are reminded that they should request a Change Form if their circumstances have changed and they need to update their register. |
| 14/865 | **MINUTES OF PREVIOUS MEETING** : The minutes of meeting on 14th July 2014 were approved as an accurate record and signed by the Chair. |
| 14/866 | **OPEN FORUM** :  Louise last day thank you. Mary to take over.  Website not updated. Enquires why links don’t work. Send up to date councillor list. Update our part of the update send information.  Rural Vodafone application for free provision of mobile phone booster equipment using 3G. Clr. Hadley to take forward.  Epping Forest stated they may be able to help fund youth club type activity. Agreed Clr. Balcombe to inform Villiage Hall Committee to take forward. |
| 14/867 | **FINANCIAL MATTERS**: |
| 14/867.1 | **Statement of Income and Expenditure** : at 01.09.14 was approved by the Council. |
| 14/867.2 | The Council approved the following cheque payments :   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Norwood Landscapes | 101043 | Burial Grd Maintenance (July & Aug) | 430.00 |  |  |  |  | | L. Vandermark | 101044 | July & Aug Salary | 540.96 |  |  |  |  | | HMRC | 101045 | Tax and NI | 122.40 |  |  |  |  | | Fyfield Village Hall | 101046 | 50% donation to hire for Luncheon club | 192.00 |  |  |  |  | | Public Clocks Ltd. | 101047 | Burial Ground clock maintenance | 138.43 |  |  |  |  | | L.Vandermark | 101048 | Voucher for internal auditor | £50.00 |  |  |  |  | | Fyfield Village Hall | 101049 | Donation to WW1 day | £250.00 |  |  |  |  | |
| 14/467.3 | **Cheques Received :** None |
| 14/867.4  14/867.5 | **Bank Statement** : Bank statement received approved and signed by the Chairman.  Confirmed budget circulated for discussion at next meeting. |
| 14/868 | **PLANNING MATTERS** :  EPF/1613/14 : Fyfield Hall,CM5 0SA ; Internal and external alterations concerning refurbishment of the building, removal of modern flat roof extension and replacement with timber framed glazed link and rebuilding of boiler house. – *No comment as listing building involved*.  EPF/1532/14; Envilles Barn Cottage, Little Laver, CM5 0JH ; change of use from ancillary building to separate dwelling. – *Not Fyfield*.  EPF/1094/14 – Post Office – *No objection Strongly advise pass this*.  EPF/1910/14 Dame Annys Farm – *No objection to plans provided it is not used as a riding school because of traffic concerns*.  I-Plan – Clr Hadley informed all regarding the i-plan for next month. |
| 14/870 | **PEPPERCORN RENT :** Discussed letter to Scout hut. Clr. Hadley to speak to scout leader. |
| 14/871 | **BEST KEPT VILLAGE :** Confirmed Fyfield didn’t get a place this year. Clr Hadley enquired regarding criteria. Bus shelter scored very low. Discussed the need to upkeep the bus shelter. Confirmed that events will be able to be mentioned for the next entry. |
| 14/872 | **REPORTS FROM REPRESENTATIVES**. None |
| 14/873 | **CLERKS REPORT** : Noted by FPC. |
| 14/874 | **NON AGENDA REPOR**T : Noted by FPC. |
| 14/875 | **DATE AND TIME OF NEXT MEETING** : Monday 13th October  2014 at 8pm in the Sports and Social Club. |

Finished : 9pm